

Minutes of the Meeting of the Trust Board Leander Sea Scout Group at HQ

Monday 7 July 2025

Present: Andrew Jackson (Chair), Penny D'Souza (Secretary), Paul Lomas-Clarke (Treasurer), Tim Pullen (GLV), Russell Constable, James Cox, Samantha Sing, Robin Burr

Apologies for absence:

Minutes of last meeting: The minutes of the last meeting on 19 May 2025 were approved as an accurate record.

These actions are carried forward from previous meetings

Date of origin	Action	Who
Open actions		
March 22	Disposal of coypus	Water Activities Team
Jan 23	Ongoing investigation into gig pulleys	Andrew will talk to Chris and Paul will talk to lifting equipment specialist
Nov 23	Get leak on Gordon Talbot fixed	Water Activities Team
Nov 24	Check if any policies are out of date and if there are any omissions – create link to UK Scouts policy for any omissions	Penny
Jan 25	Review Privacy Policy	Andrew, Tim and Penny
Jan 25	Talk to True Life Church about allowing people on to the boat deck and staying beyond their agreed hours	Andrew and Jo
Mar 25	Inspect other craft (already done for kayaks) and log date with findings	Water Activities
Mar 25	Review Group Risk Register and comment. It is here: Leander Sea Scouts Group Risk Register.docx	All
May 25	Check that all hall hire invoices have been issued	Andrew
May 25	Circulate a list of which sections spent what last year	Paul
May 25	Establish 'middle-ground' requirements/wishlist with as specific costing as possible	Leadership Team
Closed Action Items		
Jan 25	Circulate Expenses Policy for review and approval	Updated and circulated

Group Lead Volunteer Report

For the record, Andrew and Tim stated that a complaint had been received about a member of the leadership team. In line with Scouting UK's POR and safeguarding policy, this is now under investigation by the UK Safeguarding Team.

Both the Cub camp in Bournemouth and the overnight Beaver camp at Legoland were very successful.

Scouts and Cubs have been regularly out on the water – a good achievement given the number of water activity leaders with permits.

Finances

Paul tabled draft accounts for the end of the financial year.

The meeting allocated £50K of reserves to the Galley Fund.

We are very grateful to Mike's work on our Gift Aid claims over many years. We are mindful that Mike no longer has any children in the group: a Cub parent (Jay Bhat) has offered to take this over. Sam will put them in touch with Paul for a handover.

Our bank balances as at today are as follows:

Current account - £20, 534.08

Deposit account - £5,826.76

Leaders a/c - £3,599.94

Explorers a/c - £411.16

Paul will chase Barclays to see if Tim has been approved as a signatory.

Policies and Legislation

The Expenses Policy and Procedure was approved.

Premises, Safety and Insurance

Jay Bhat has been helping with the fortnightly safety inspections.

Alert needs a final coat of varnish.

Councillor James Mantel has chased Kingston Council on our behalf, who have now applied a temporary fix to the riverbank to mitigate the risk of tripping and eliminate the risk of getting feet caught.

Risks

The Risk Register is still to be reviewed

AOB

The meeting agreed to fund the shortfall on the Explorer Camp.

Leander will be supporting the Kingston Dragon Boat event again this year as part of the Explorer camp fundraising.

The meeting approved the purchase of 10 oars at a cost of about £1,500 for the coypus.

All our water testing data is now online at www.thames-watch.uk and being shared with other Scout groups and local boating clubs.

Next Meeting Dates

Friday 5 September (AGM) 7.30 for 8 pm

Monday 17 November